



Approved Workshop

# Motorhome Annual Habitation Service Check Sheet

Approved Workshop Name & Address



All work must be carried out in accordance with the latest AWS Standard Working Procedures

Job Reference/Date

Customer Name

Make & Model

Vin Number

Check the condition and operation of all listed items by ticking  
**P** for pass, **F** for fail, **N/A** for not applicable & **R** for rectified

Underbody (Technicians Handbook Section 2)	P	F	N/A	R
Corner steadies (where applicable)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Folding steps (where applicable)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Under slung tanks, pipes, battery boxes etc	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Electrical Systems (Technicians Handbook Section 3)	P	F	N/A	R
230V and 12V Fridge	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Leisure Battery (if fitted)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Interior lighting & equipment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Check fuse box and rating	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Awning light	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Wiring on all ELV circuits (Visual)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
LV inlet plug & extension lead	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Earth bonding (Visual)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
230V Consumer Unit Load test	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
230V sockets	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Electric awning (if fitted)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Check all 230V appliances, fans & luminaries	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Check any aftermarket items	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Gas System (Technicians Handbook Section 4) (Gas appliances not serviced unless requested)	P	F	N/A	R
Regulator, gas hose, pipework and manifold	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Carry out gas soundness test	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Check security of LPG Tank (if fitted)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Security of gas cylinder(s)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cooking equipment (including FFDs)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Heating appliance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fridge	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Water heater	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ensure all gas dispersal vents are clear	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Smoke and/or carbon monoxide alarm(s) if fitted:

Smoke alarm  
Date

Carbon monoxide alarm  
Date

Water System (Technicians Handbook Section 4.3)	P	F	N/A	R
Water pump & pressure switch / microswitches	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Taps, valves, pipes & tank (if fitted)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Water inlets	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Waste system	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Toilet	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Bodywork (Technicians Handbook Section 5)	P	F	N/A	R
Doors & windows	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
General roof condition	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Body attachments - check security (including ladders, cycle racks, lockers, aerials, satellite dishes, etc)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Floor	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Furniture	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Blinds	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Damp test - carry out and note readings on a separate damp report sheet	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rising roof (if applicable)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Ventilation (Technicians Handbook Section 5.4)	P	F	N/A	R
Fixed ventilation (low & high levels)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Roof lights	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Fire & Safety (Technicians Handbook Section 5.6)	P	F	N/A	R
Smoke and/or carbon monoxide alarm(s) if fitted (date below)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
If a fire extinguisher is fitted, check to ensure it is in date	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
If a fire blanket is fitted-check security of its housing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**Important - Appliances are checked for operation only, additional servicing may be required for warranty or operational purposes.**

Your feedback is important to us and the scheme. Please take a few minutes to log on to  
[www.approvedworkshops.co.uk](http://www.approvedworkshops.co.uk)  
and complete the customer satisfaction survey. Thank you.

