



Touring Annual Service Check Sheet

All work must be carried out in accordance with the latest AWS Standard Working Procedures

Inspector: Please ensure that every question is answered correctly using: P (pass), F (fail), N/A (not applicable) & R (rectified)

Wheel bolt torque should be re-checked after 20 miles and before EVERY TRIP

Refer to manufacturers guidance

Approved Workshop Name & Address

Job Reference/Date

Your Next Service is Due:

Customer Name

Make & Model

CRiS/Vin Number

Chassis & Running Gear (Technicians Handbook Section 2)	P	F	N/A	R
Coupling head				
Ball acting stabiliser				
Coupling head gaiter				
Breakaway cable & clip				
Drawbar				
Corner steadies				
Spare wheel carrier				
Jockey wheel				
Chassis				
Braking system				
Wheels & tyres				
Suspension & axle				
Handbrake mechanism				
Testing Service Technician Name:				

Electrical System (Technicians Handbook Section 3)	P	F	N/A	R
13 pin/7 pin plugs & cables				
Road lights & reflectors				
Leisure battery (if fitted)				
Battery compartment				
230V & 12V fridge operation				
Interior lighting & equipment				
Awning light				
Wiring on ELV circuits (visual)				
LV inlet plug & extension lead				
Earth bonding visual inspection				
230V consumer unit load test				
230V sockets				
Charge voltage				
Check operation of all 230V appliances, fans & luminaries				
Check all aftermarket items				
Testing Service Technician Name:				

LPG Gas System (Technicians Handbook Section 4) (Gas appliances not serviced unless requested)	P	F	N/A	R
Regulator, gas hose, pipework & manifold				
Carry out gas soundness check				
Appliances – check operation of all gas appliances fitted including FFD's				
Security of gas cylinder(s)				
Ensure all gas dispersal vents are clear				
Testing Service Technicians Name:				

Water System (Technicians Handbook Section 5.6 & 5.7)	P	F	N/A	R
Water pump & pressure switch/microswitches				
Taps, valves, pipes & tank (if fitted)				
Water inlets				
Waste system				
Toilet				

Bodywork (Technicians Handbook Section 5)	P	F	N/A	R
Doors & windows				
General roof condition				
External sealants & bonded joints condition				
Roof straps (if applicable)				
Grab handles				
Number plate – check it is marked: BS AU 145d or BS AU 145 (mandatory since 1973) & check security/legibility				
Floor				
Furniture				
Blinds & fly screens				
Rising roof (if applicable)				
Damp test – carry out & note reading on separate damp report sheet				

Ventilation (Technicians Handbook Section 5.4)	P	F	N/A	R
Fixed ventilation (low & high levels)				
Roof lights				

Fire & Safety (Technicians Handbook Section 5.5)	P	F	N/A	R
Press test button on smoke alarm to test electrical circuitry & sound alarm (if fitted)				
Press test button on CO alarm to test electrical circuitry & sound alarm (if fitted)				
If a fire extinguisher is fitted, check to ensure it is in date (see below)				
If a fire extinguisher is fitted, check security of its housing (see below)				

Smoke and/or carbon monoxide alarm(s) if fitted:

Smoke alarm expiry date
(if visible)

Carbon monoxide alarm expiry date
(if visible)

Fire extinguisher expiry date

Important – All appliances are tested for operation only. This does not confirm that they are working to the prescribed standard. Additional servicing may be required for warranty purposes/products (e.g. fridge)



Touring Annual Service Finalisation and Observation Report

Approved Workshop Name & Address

All work must be carried out in accordance with the latest AWS Standard Working Procedures

Customer Name

Make & Model

CRIS/Vin Number

Service Information/Additional Work & Observations	Repaired

EICR Offered Yes No N/A

Wheel Bolt Torque Checked Torque Setting NM

Signature	
Name	
Double Check Signature	
Name	

Tyres	N/S/F	N/S/R	O/S/F	O/S/R	Spare
Tyre age*					
Tyre pressure <i>PSI or BAR</i>					
Tyre tread depth <i>(mm)</i>					

*Recommended replacement if over 5 years old and never use beyond 7 years old.

- Gas turned off
- Roof lights latched
- Windows locked
- All cupboards closed/latched
- Exterior lockers locked
- Exterior door locked
- Lights turned off
- Water pump turned off
- 12V/main power switch turned off
- Old parts left in tourer (if suitable)
- All protective coverings removed
- Service book stamped & ready for collection

This service report only relates to the condition of the above-mentioned tourer at the time of completion of the service. It should not be regarded as evidence of the condition of the items at any other time.

Battery rest voltage

RCD test 1x1Δn

times 5x1Δn

Charger voltage

Gas hose manufacture/expiry date

(delete as appropriate)

Service Technician Name		Signature	
Customer Signature		Date	

Your feedback is important to the scheme. please take a few minutes to login to www.approvedworkshops.co.uk and complete the customer satisfaction survey. Thank you.